

**WARREN COUNTY COMMISSIONERS MEETING**  
**MONDAY JUNE 6, 2022**

Commissioners present for the meeting: Clay Andrews, Adam Hanthorne, Craig Greenwood.

Also, In Attendance:

Public: Kevin Howard, Cindy Howard, Ron Haston, Eric Estes, Randy Wurtsbaugh, Joshua Waling, Scott Regal.

Department Head/Elected Official – Robin Weston-Hubner, Auditor; Jenny Hobough, Highway Office Manager; Matt Herndon, Highway Superintendent; John Kuiper, Zoning Director; Sharon Hutchison, Council/Grant Contractor (remote); Ethan Foxworthy, Council;

1. The meeting was called to order by Clay Andrews.
2. Clay Andrews, Commissioner President led the Pledge of Allegiance.
3. New Business:
  - a. Cyber security, Barnhart Crane Permit. Craig Greenwood made a motion to approve the agenda with a second from Clay Andrews, all voted in favor.
  - b. Craig Greenwood made a motion to approve the May 16, 2022 Commissioner Meeting minutes with a second from Clay Andrews, all voted in favor.
  - c. Craig Greenwood made a motion to approve the May 16, 2022 – June 6, 2022 Accounts Payable Claim Dockets with a second from Clay Andrews, all voted in favor.
  - d. Craig Greenwood made a motion to approve the May 27, 2022 payroll with a second from Clay Andrews, all voted in favor.
  - e. Highway – Herndon explained the MJ Electric information concerning road repairs has been sent to the County Attorney. Enterprise pickup leases were discussed. Herndon stated Alsup is interested in buying retired trucks for \$22,500. Barce stated this must be declared surplus and set min price to sell privately. Discussed the Enterprise charges to drop off and pick up. Andrews will discuss with Enterprise.
  - f. Highway Truck Bid Opening – Weston-Hubner stated no bids were received. Herndon explained Peterbilt is unsure of the number of trucks that will be built in the next year but we are on the list.
  - g. Barnhart Crane Permit – Eric Estes, Barnhart Cranes, explained the company is local and is requesting an annual bond to get a reduced permit fee when moving turbine locations in the County. Herndon stated the current company has not communicated after initial call and Barnhart is willing to provide services to the County waiving initial fee. Estes explained Barnhart Crane currently has a bond of \$500,000. Clay Andrews made a motion allowing Barnhart Crane a \$1,500 permit fee per turbine rather than \$3,000 with a second from Adam Hanthorne, all voted in favor.
  - h. WTH GIS Agreement allowing access, State Foresters – Andrews explained the request. Clay Andrews made a motion to approve GIS access to State Foresters Alliance Northeast-Midwest with as second from Adam Hanthorne, all in favor.
  - i. Pence Water System Upgrade – Greenwood explained the meeting concerning the Pence water system and funding options. Cindy Williams explained USDA suggested an engineer for the project. Discussed the town finances. Greenwood stated Pence might be eligible for up to 45% USDA grant and KIRPC/OCRA (possible 80% grant) suggested USDA involvement because Pence is not an incorporated town so financials must go through the county with concern to grants. Barce IURT possible and working on. Weston-Hubner will look into if funds will be considered grant or home ruled funds. Hutchison explained the State infrastructure bill. Hutchison explained engineer will need to do PER but will not require a planning grant (OCRA 50K req all water, sewer, etc.) Hutchison will find an engineering company to get the project started and will have for the next commissioner meeting. Comer stated the County may need to help with the matching grant funds. Craig Greenwood made a motion affirm county support of the project with a second from Clay Andrews, all voted in favor. Astell stated the water supply may be an issue for firefighting.
  - j. West Lebanon Library Appointment – Craig Greenwood made a motion to appoint Janet Kutsenkow to the West Lebanon Library Board with a second from Adam Hanthorne, all voted in favor.
  - k. Cyber Security – Scott Regal, Axxess PC explained the contract. Commissioners and Barce discussed the arbitration clause and term of auto renew each year. Barce suggested mediation rather than arbitration. Regal agreed to the mediation and change the term to renew beginning of the year. Clay Andrews made a motion accept the contract after amendments with Axxess for County Cybersecurity with a second by Adam Hanthorne, all voted in favor.

Old Business:

- a. Courtroom/Courthouse Repairs – Wilson explained County ADA progress and presented a quote from Gillum Machine \$8,152.57 for handrails at the entrance of the courthouse. Wilson has funds for ADA in EDIT Budget. Greenwood explained waiting on electrician to get water coolers installed. EMA building lights and air conditioning have been repaired. The Heritage Masonry invoice has not resolved but should be in near future. Greenwood explained quotes from BT Reynolds, Wrights Heating and Air for the server room in the Jail. Greenwood contacted Sentry Roofing to work with HVAC contractor when unit is installed don Jail roof. Craig Greenwood made a motion to purchase HVAC unit for server room from BT Reynolds \$6,970 and Sentry Roofing repair for \$600 paid from Cumulative Capital Improvement with a second from Adam Hanthorne, all voted in favor.
- b. Jail Generator – Discussed quotes from Huston Electric and Midwest Power Supply as well as artesian Electric. Andrews and Hanthorne explained the quotes and lead times. Adam Hanthorne made a motion to approve the quote from Huston Electric for \$69,900 paid from Public Safety with a second from Craig Greenwood, all voted in favor. Hanthorne will also get an estimate on the freight cost.
- c. Ceres lot Survey – Greenwood will connect RQAW with REMC.

- d. ~~EMA Siren Quote Pine Village – Astell explained the lead time is 45 days for the new sirens. Hart stated Pine Creek Church camp had interest many years ago for a used siren. Hanthorne stated Hanging Rock Church Camp also had interest in a used siren. Astell explained the 2 bids from Federal Signal of \$26,308 and \$29,621. Clay Andrews made a motion to approve the purchase of State line and Pine Village siren replacements total of \$59,242 for larger sirens to be paid from Public Safety with a second from Craig Greenwood, all voted in favor.~~
- e. Fire Alarms County Buildings – Greenwood explained the progress on quotes. Koorsen is a wired system, Mulhaups is a wireless and Brenneco will design a system if requested. Grant applications have been submitted by EMA for a courthouse generator and fire alarm system. Decided to wait until September for the grant then decided.
- f. Williamsport Pool – Wurtzbaugh sent letters to Township Trustees to inquire about financial help.

Elected Official/Department Head comments:

- a. John Kuiper, Zoning Director– Discussed a parcel in Pine Village residential zoned commercial. Barce explained several parcels need to be rezoned in the incorporated towns. Discussed the process and expense. Many are having issues getting mortgages due to the zoning. Kuiper suggested August Area Plan meeting.
- b. Robin Weston-Hubner – Weston-Hubner explained the AP and Holiday Schedules for 2022 were set without consideration of dates banks are closed and is requesting the AP date of June 20<sup>th</sup> be moved to June 21<sup>st</sup>. Clay Andrews made a motion to approve the AP date change to June 21, 2022 with a second from Adam Hanthorne, all voted in favor. Weston-Hubner presented bills from Assessor for the Pictometry flyovers in 2020 and 2021. Bills totaled \$54,397.25 over 3 years. Adam Hanthorne made a motion to pay the Pictometry/Eagelview from Rainy Day fund with a second from Craig Greenwood, all voted in favor.

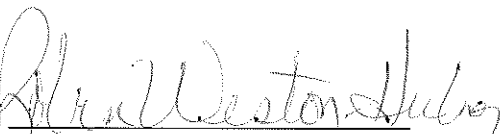
Public Comment:

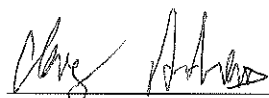
- a. Josh Waling – Discussed security at the 4-H Fair grounds. Installation of overhead doors on the coliseum would protect the office and allow for further use during year as lights and fans can remain. Quote for \$23,000 from Overhead doors and is asking for \$15,000 from the County for this project. Wabash valley overhead doors can install after the fair in 2-3 weeks. Adam Hanthorne made a motion to donate \$15,000 for the doors from Fund 4917 JCWF Expense fund with a second from Clay Andrews, all voted in favor.

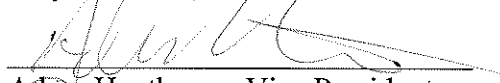
Next Commissioner meeting June 20, 2022 @ 8:30 a.m.

There being no further business Adam Hanthorne made a motion to adjourn with a second from Craig Greenwood, all voted in favor.

ATTEST:

  
Robin Weston-Hubner, Auditor

  
Clay Andrews, President

  
Adam Hanthorne, Vice President

  
David Craig Greenwood